



Graduate School of Arts & Sciences

Box 571005

ICC, Suite 302

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NON-COMPETITIVE GRANT-IN-AID REQUEST FORM

The Non-Competitive Grant-in-Aid program supports new and ongoing research costs for ordinary faculty on the Main Campus. A total of \$25,000 is available each fiscal year for individual faculty awards not exceeding \$300 per fiscal year (July 1st -June 30th of the following year). **Only one \$300 award per faculty member per academic year allowed.** For more information as well as specific deadlines, please refer to the "[Institutional Funding](#)" page on the GSAS web site.

Faculty Member's Name: _____

Department or Program: _____ Location: _____

Tel. Ext. _____ Fax: _____ E-Mail: _____

Abstract of Activity or Research Work to be performed: _____

Proposed Funding: Include below the amount requested and what, if any, supplies will be necessary. Unallowable expenses include travel to attend conferences or other professional meetings.

Amount: \$_____ Supplies (if any): _____

Faculty Member's Research Budget Name/Number, or Departmental Budget Name/Number, into which approved grant funds may be transferred for faculty member's use:

Budget Number: _____ Budget Name: _____

The Graduate School Dean's Office will process the transfer the funds and confirmation will be sent via e-mail to the faculty member and to the department or program administrative officer.

Faculty Signature _____ Date: _____

Endorsement of Department Chairperson, Program Director or Dean:

Signature: _____ Date: _____

Forward to: Non-Competitive Grant, GSAS, ICC 302; Attn: Maria Snyder.