



Graduate School of Arts & Sciences

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COMPETITIVE GRANT-IN-AID REQUEST FORM

The Competitive Grant-in-Aid program supports new and ongoing research projects of Ordinary Faculty on the Main Campus. The competition is held biannually in the fall and spring, with awards ranging in amount from \$500 to \$2,000. For more information and specific deadlines, please refer to the "Institutional Research" page on the GSAS web site.

Faculty Member's Name: _____

Department or Program: _____ Location: _____

Tel. Ext. _____ Fax Ext.: _____ E-Mail: _____

Identify whether you are applying for the FALL or SPRING competition: _____

Proposed Funding: A dollar amount or budget indicating the level of support is requested. If support for more than one activity is desired, indicate how much money would be spent on each activity. If the grant-in-aid will cover only a portion of the research expenses, the applicant should indicate how the remaining portion would be covered in their "Letter of Request" (see below).

Amount of Request: \$_____ **OR** Budget (with line items):

Activity	Amount Needed
<i>e.g., airfare to Chicago to conduct archival research</i>	<i>\$400</i>
Total:	

Department/Research Budget Number into which funds should be transferred: _____

Five, collated copies of this form and the following items will comprise the complete application:

- **Two-page "Letter of Request"** explaining specific need, the significance of the project to the faculty member's research trajectory and budget/funding justification;
- **Two-page curriculum vitae.**

The Graduate School Dean's Office will process transfer of the award and then send confirmation via e-mail to the faculty member and department/program administrative officer immediately thereafter.

Faculty Signature _____ Date _____

Forward complete application to: Competitive Grant-in-Aid, GSAS, ICC 302; Attn: Maria Snyder.